

BELVIDERE TOWNSHIP BOARD MEETING SEPTEMBER 28, 2010

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy, Trustee Robertson is not attendance for the board meeting. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to accept the minutes from the last regular board meeting on September 14, 2010. The motion was 2nd by Trustee Turner and passed with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the November Township Board Meeting scheduled for November 9th coincides with TOI's educational conference in Springfield. Trustee Zeien made a motion that the Board would skip the November 9th Board Meeting. The motion was 2nd by Trustee Carlson and passed with four ayes no nays and one absent on a roll call vote.

Highway Commissioner's Report ~ there will be someone here tomorrow to correct some problems with the new salt building. The Township Road Dept. will be helping Caledonia Township with putting gravel on their road shoulders, this should take about 1 ½ days.

Assessor's Report ~ 2000 mailers have been sent out with a 25% return after two weeks. The mailers ask the homeowners for inside details about their home. This will assist the Assessor's office when updating the property record cards for the quadrennial year. The Assessor and her Commercial Assistant Mike had a tour of the General Mills plant to see the proposed expansion they have planned.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, not in attendance, no report. **Trustee Zeien**, has requested that the security camera issue be put back on the agenda for the next Board Meeting on October 12th. Trustee Zeien also commented on what a good job Executive Assistant Terri Bullard did preparing the rebuttal for an appeal by a General Assistant Client which resulted in a positive decision by the Appeals Board for the Township. **Trustee Turner**, there has been no response from any of the contractors regarding the exterior work that needs to be done on the township building.

Unfinished Business ~ **Boone Co. Conservation Dist. Safety Program.** Trustee Zeien made a motion to donate \$500.00 towards the Boone Co. Conservation Dist. Safety Program. The motion was 2nd by Trustee Carlson for discussion. After discussion by the Board there was a roll call vote on the motion to

donate \$500.00 to the Boone Co. Conservation Dept. Safety Program. The motion passed with four ayes no nays and one absent with Trustee's Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote and Trustee Robertson absent.

Legal ~~ nothing under legal.

New Business ~~ **Change of Board Meeting –Nov. Conference (Nov. 9th)**, this was addressed earlier on the agenda.

Treasurer's Report and Approval of Town Bills ~~ Trustee Carlson made a motion to pay the town bills, the motion was 2nd by Trustee Zeien for discussion, Trustee Carlson asked Assessor Helnore about the missing bottom portion of her Frontier phone bill and was wondering if the detail portion was missing? Assessor Helnore stated that there was no detailed information on the missing part of the bill. Trustee Zeien asked Assessor Helnore about some adjustments she had made while shopping at Sam's Club for her office. Apparently she had been denied her tax exempt purchase and while trying to correct the problem had removed two individuals who had paid for their cards and added herself and another Township employee. The Township Supervisor is the only individual who has the authority and responsibility for adjustments to the Sam's Club card. One other point that Supervisor Murphy wanted to make was that the auditor would be sending out letters to all three Township Depts. to let them know that items purchased need to be taken out of the correct line item. The motion passed to pay the town bill with four ayes no nays and one absent on a roll call vote with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye and Trustee Robertson absent.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 5:40 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk