

**BELVIDERE TOWNSHIP BOARD MEETING
JUNE 8, 2010**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to accept the minutes from the last regular board meeting on May 25, 2010. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ on June 16th William Charles (Rockford Blacktop) won the Belvidere Township Blacktop bid with \$498,438.27. Rich will attend a Zoning Board Meeting on June 22nd to discuss the new building that was built out back.

Assessor's Report ~ Assessor Helnore reported that 1/3 of the commercial properties have been revalued for the 2010 assessment year and 1/2 of the residential properties have been revalued. This Thursday and Friday is the Manatron computer training for Assessors at Central Middle School. New summer hours for the assessor's office will be 7:30-5:00 pm. On July 26th the assessor's office will have an open house for the public from 4:00-6:30 pm. Assessor Helnore asked if the Township wanted to be included in the open house, after Board discussion it was decided that the township would also join with the assessment office to be here for the open house. Assessor Helnore informed the Board that Commercial Assessor John Elder will be retiring as of August 1st 2010. June 30th is the deadline date that Assessor Helnore has given to apply for Mr. Elder's position.

Clerk's Report ~ nothing to report at this time.

Trustee's Report ~ **Trustee Carlson**, the Community Building Board is still working on their budget. **Trustee Robertson**, the BCCA Health Expo was well attended. The BCCA Board Meeting is coming up but Bill has not heard anything more on their financial situation. **Trustee Zeien**, work is still progressing with the web site. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~ Heritage Days Festival, Trustee Robertson made a motion to give the Heritage Days Committee a donation of \$2,000 to help fund their activities on Sunday June 27, 2010. This item had already been budgeted for. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner indicating aye on a roll vote and Supervisor Murphy abstaining because he does insurance work for them.

Legal ~ nothing to discuss for legal.

New Business ~ Investment Policy Resolution, Trustee Zeien made a motion to adopt the Investment Policy Resolution #042010 as presented. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Prevailing Wage Resolution, Trustee Robertson made a motion to adopt the Prevailing Wage Resolution #032010. The motion was 2nd by Trustee Carlson and passed with Trustee Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Board Bills Policy, Trustee Carlson had asked for this to be on the agenda to discuss how Board Bills should be paid and if there was anything in writing such as a policy manual or any guidelines on how this should be handled by the Board of Trustees since it is their responsibility to view and approve the payment of these bills? After discussion by the Board no one was aware of any policy or guidelines in place on exactly how board bills are handled other than the board viewing and approving the expenditures.

Energy Audit, Trustee Carlson made a motion to pay the cost of and energy audit. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Also under the Energy Audit Supervisor Murphy stated that if the Township were to switch to Exalon instead of ComEd the Township could potentially save \$1,500 per year. Trustee Robertson made a motion to switch to Exalon as our energy carrier instead of ComEd. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson with a question for Assessor Helnore on her Attorney bills and asked Diann if she could use the Township Attorney. Assessor Helnore said she would like to meet or at least talk with the Township Attorney. Supervisor Murphy will make arrangements for that to take place. Payment of the Town bills passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ no public comments.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 5:47 pm, 2nd by Trustee Robertson motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk