

**BELVIDERE TOWNSHIP BOARD MEETING
JUNE 22, 2010**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on June 8, 2010. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the Board was reminded about the Educational District Seminar at the Clock Tower Resort in Rockford on Friday July 9th. Trustee Zeien stated that he would be unable to attend the seminar.

Highway Commissioner's Report ~ The Highway Department will need a variance for the new building they are planning because the new building is too close to the roadway. The company that was to supply the Highway Dept. with a cover for the new building at a cost of \$13,483 filed bankruptcy in April, so Rich has talked with another company and their cost for the new cover is \$17,769.

Assessor's Report ~ Assessor Helnore discussed the Township Open House with the Board and Highway Commissioner Lee. Supervisor Murphy asked Trustee Carlson if she and Assessor Helnore could work on the details of the open house together. Highway Commissioner Lee stated that he did not have a line item for food in his budget but he would put his road equipment on display behind the fenced area. The open house will be July 29th from 4:00-6:30 pm.

Clerk's Report ~ The Township received a donation request from the VFW for their 3rd Annual Poker Run to be held on Sunday August 22nd. Donations could be a gift certificate or an item for their silent auction 100% of all money will be used for postage or purchasing items to send to our troops.

Trustee's Report ~ **Trustee Carlson**, the budget for the Community Building Complex has been finalized by the Board. **Trustee Robertson**, the BCCA is having a raffle with numerous prizes with the drawing to be held on August 27, 2010. The BCCA is still short of funds but have not had to borrow any money at this time. **Trustee Zeien**, the web site has been updated with a picture of the drug collection event that took place at the Township Building Saturday morning June 19th also projects planned by the Highway Department have been updated. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~~ **Energy Audit-Grant for HVAC Controls**, the Township received a 75% grant (\$23,000), Supervisor Murphy is trying to get the other 25% thru ComEd which would be \$7,000. Alpha supplied all the data needed to write the grant and they would also be the ones doing the work. Trustee Robertson question a \$1,100 bill from Alpha. Supervisor Murphy explained that if the Township enters into an agreement with Alpha within 90 days to do the work we should get the \$1,100 back from them.

Legal ~~ nothing to be discussed under legal.

New Business ~~ **Building Security Information**, Supervisor Murphy expressed concern for the office staff because uninvited individuals have been coming in the back entrance to the Township office building and avoiding the secured front entrance where General Assistance clients are interviewed. Supervisors Murphy will be getting bids on different security systems to see what might work for the Township.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Trustee Carlson complement Assessor Helnore on her web site but noticed that her new summer hours were not posted. Assessor Helnore said that the summer hours are for the staff not the public the office hours are still 8:00-5:00 the staff can come in early if needed and leave early. Trustee Carlson also had a question about a bill for the Proval conference in June? It was the Boards understanding that the cost of the conference was going to be recouped by the attendees? Assessor Helnore stated that the number of attendees was not what they thought it would be and only 3 were paying attendees the rest were from Boone County.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:35 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk